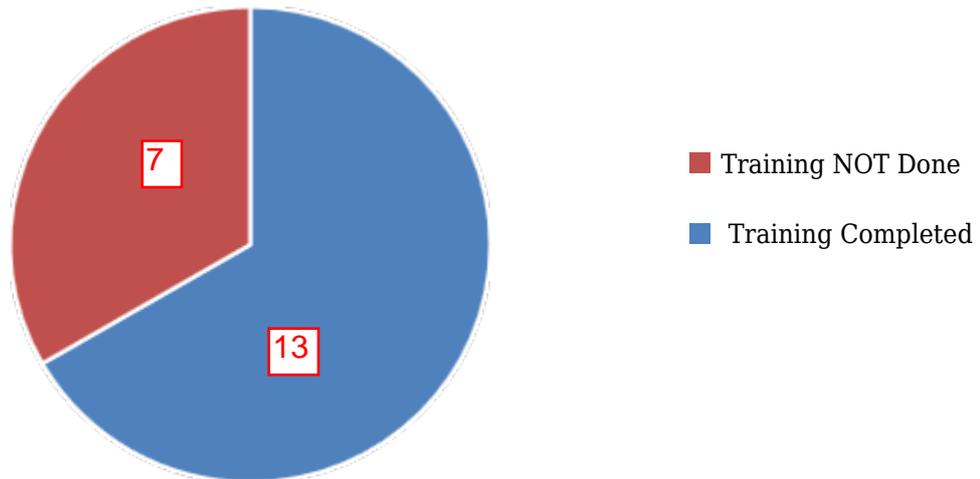


Aug19,2015

# abc Information Security and Privacy Training Report

## Protecting Healthcare Information

### Training Participants



### Quiz Results Summary

1) When choosing a new password, which of the following should \*not\* be used?

**Ans:** Use a long word from a language different than your own.

2) Which of the following is a recommended security practice for businesses to follow?

**Ans:** Keep systems and software updated with the most recent security patches.

3) Which of the following is the best way to secure your laptop, and the data on it, when going to a restaurant?

**Ans:** Take the laptop into the restaurant with you and keep in your possession.

4) Approximately how many breaches that covered entities are ultimately responsible for are caused by the businesses they contracted to perform work involving protected health information?

**Ans:** 25% - 50%

5) Which of the following statements is most accurate regarding security involving contracted third parties, such as business associates?

**Ans:** The largest businesses are the safest and have the fewest risks.

6) Which of the following is/are the best messaging security practice(s)?

**Ans:** Check the “To” line email addresses to make sure they are spelled correctly before hitting send.

7) Which of the following situations create HIPAA non-compliance risks to protected health information (PHI)?

**Ans:** Both a and b

8) Which of the following is not a good security practice for any work area, in the office or away, where you are doing business activities?

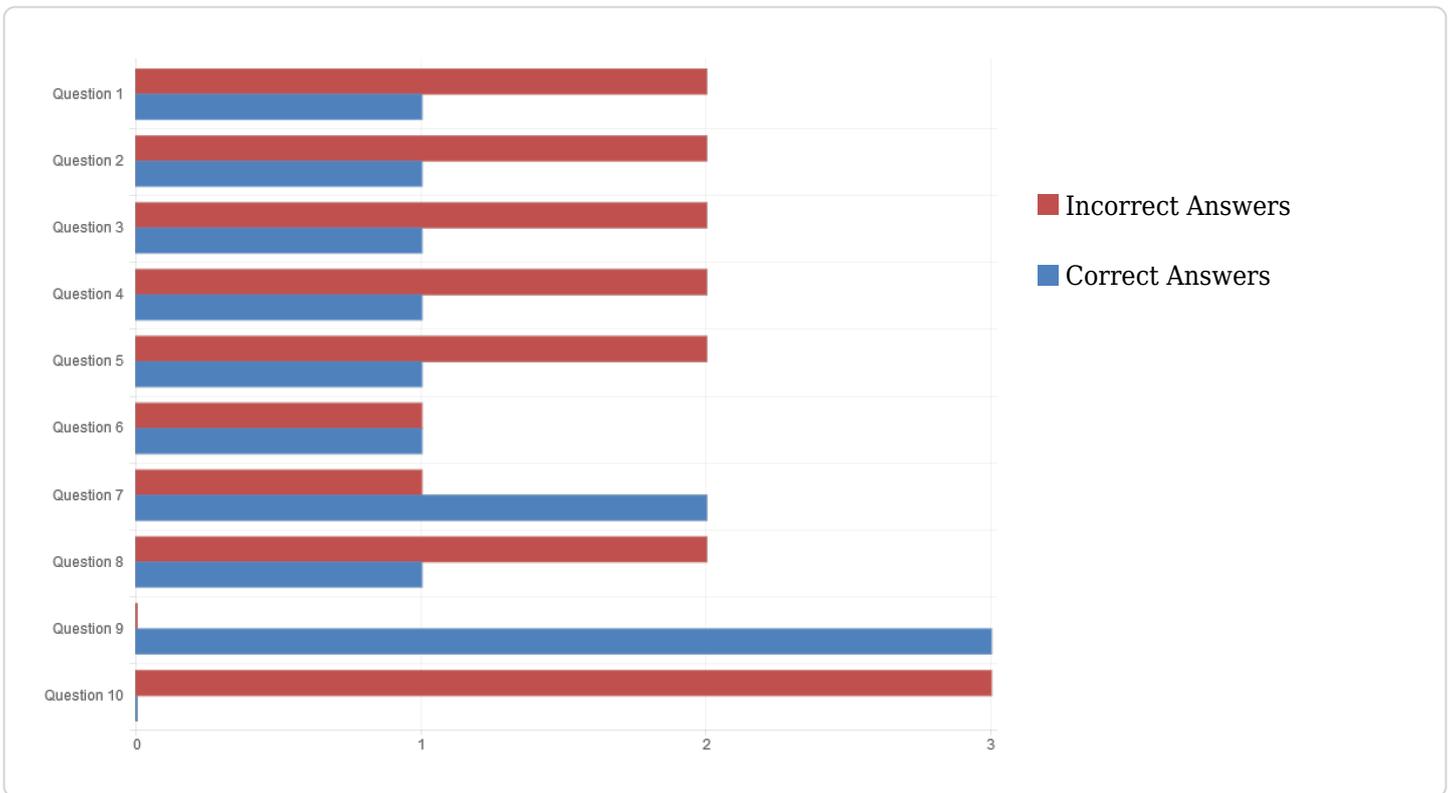
**Ans:** Don’t let family members use your work computer unless they promise to not look at any of the files stored on it.

9) Which of the following situations is a bad disposal practice that is against HIPAA security and privacy requirements?

**Ans:** Putting used prescription bottles in a bag, then putting into your building dumpster.

10) Which of the following types of devices could have wireless transmission capabilities that you need to ensure are secured and encrypted?

**Ans:** Both “a” and “b”



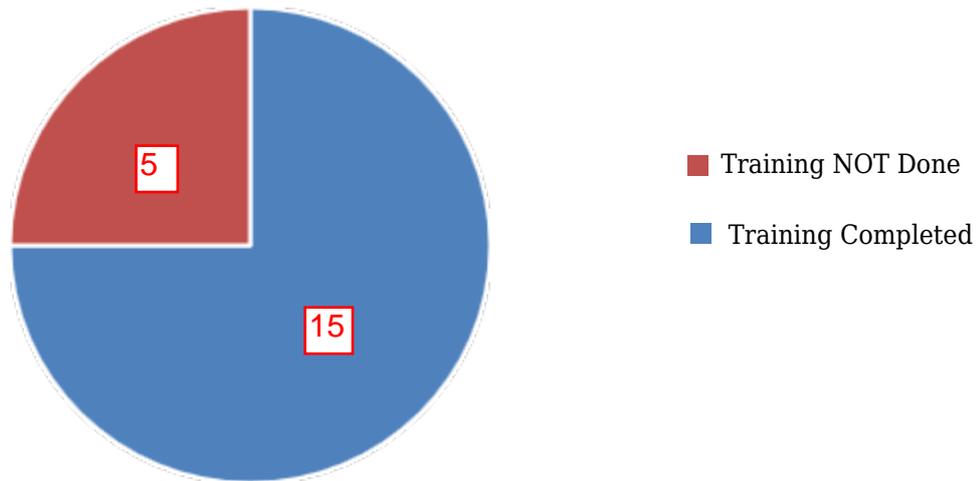
### Training Results

Name	Date Completed	Score	Pass/Fail	Actions
Emp3 Emp3	2015-03-26	90%	Pass	Question 10
Pabal Employee	2015-08-13	20%	Fail	Question 1, Question 2, Question 3, Question 4, Question 5, Question 6, Question 8, Question 10

Emp4 Emp4	2015-06-17	10%	Fail	Question 1,Question 2,Question 3,Question 4,Question 5,Question 7,Question 8,Question 10
3 entries found				

## Protecting PHI and Maintaining HIPAA Compliance while Using Social Media Sites

### Training Participants



### Quiz Results Summary

1) If someone mistakenly posts protected health information (PHI) to Facebook, and they discover their mistake a week later and delete it, which of the following statements is true?

**Ans:** Once PHI, and any other type of information, is posted to a social media site, it will potentially be online forever

2) Which of the following types of malicious software can be spread through social network sites?

**Ans:** None of the above

3) Which of the following statements is true?

**Ans:** A doctor should never post information about a patient’s healthcare treatment to Facebook, a blog, or any other type of social media site

4) Which of the following is a correct statement about posting to social media sites, and will not be a HIPAA compliance violation?

**Ans:** As long as a patient says it is okay with him or her, anything about that person can be posted to a social media site

5) If a nurse purposefully posts a photo of a patient getting stitches to LinkedIn to demonstrate his nursing

skills, what is the largest penalty his organization could get under HIPAA?

**Ans:** \$1.5 million

6) Business Associates can post which of the following types of PHI to social network sites?

**Ans:** None of the above

7) PHI is information that is used for which of the following?

**Ans:** Treatment, Payment and Operations activities

8) If a patient's blog reveals the patient is doing unhealthy activities, the patient's doctor can do which of the following to stay in compliance with HIPAA:

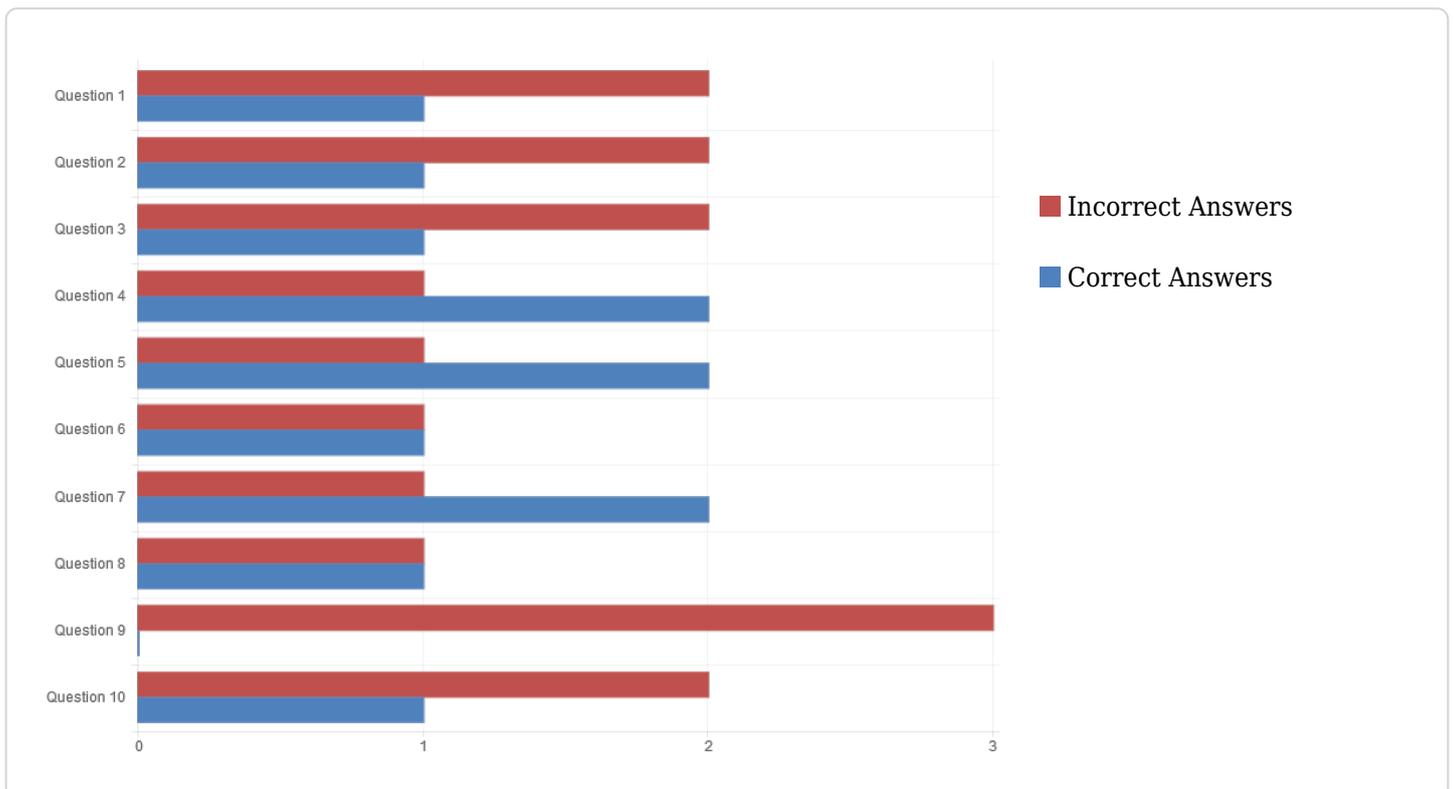
**Ans:** Call the patient to discuss the information, and not put anything on the patient's blog site

9) Which of the following statements is correct with regard to staying in compliance with HIPAA?

**Ans:** A doctor, nurse or insurance agent can have a Twitter, YouTube or LinkedIn profile if they don't post PHI on it, and if they do not post any information that would reveal a patient indirectly

10) Which of the following statements is correct with regard to staying in compliance with HIPAA?

**Ans:** It is okay to post information about medical treatments to a covered entity's or business associate's social network page if it is general information and cannot be associated with a specific individual



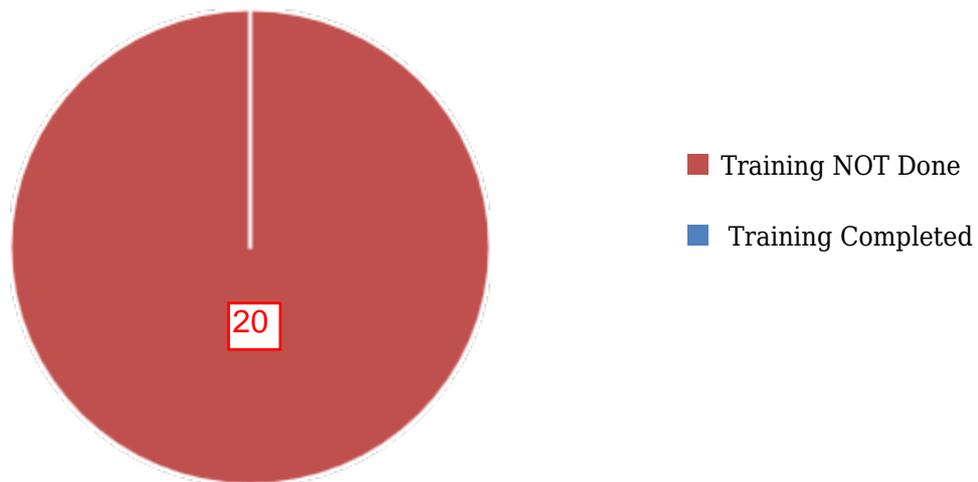
### Training Results

Name	Date Completed	Score	Pass/Fail	Actions
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Emp3 Emp3	2015-05-04	0%	Fail	Question 1,Question 2,Question 3,Question 4,Question 5,Question 7,Question 8,Question 9,Question 10
Emp4 Emp4	2015-05-04	40%	Fail	Question 1,Question 2,Question 3,Question 6,Question 9
Pabal Employee	2015-05-18	80%	Pass	Question 9,Question 10
Stu Stu		0%	N/A	
4 entries found				

## Common HIPAA Questions from Providers: Forms for Patients

### Training Participants



### Quiz Results Summary

1) A patient requests a copy of the Notice of Privacy Practices. The patient admits having been given one several times, but keeps misplacing it. Should you give the patient a copy of the Notice of Privacy Practices?

**Ans:** Yes, at no cost

2) A patient comes into the clinic for the first time. Where can the Notice of Privacy Practices be found?

**Ans:** All of the above

3) An unconscious first time patient is brought into the emergency room. Which of the following is the best action to take to provide the patient with the NPP and obtain an acknowledgement?

**Ans:** After the emergency situation, provide a copy of the NPP to the patient. An acknowledgement is not necessary in an emergency situation, but the provider should document the fact that it was an emergency situation.

4) If a physician speaks to a first time patient about their symptoms when the patient calls in to make an appointment in the physician's office, how does the NPP need to be delivered and acknowledgement of

receipt need to be obtained?

**Ans:** They can both occur at the time the individual arrives at the provider’s facility for his or her appointment or procedure.

5) If a healthcare provider decides to use consents, which of the following is acceptable under HIPAA?

**Ans:** A and B

6) Which of the following best describes an acceptable type of “layered” NPP?

**Ans:** Both a short notice that briefly summarizes the individual’s rights can be above a longer notice with all the required details beneath the short notice.

7) How can NPPs be provided with email messages to be in compliance with HIPAA?

**Ans:** NPPs can be sent via email as an attachment separate from the other email attachments, and if making an effort to obtain the individual’s written acknowledgment of receipt of the NPP.

8) How soon does the NPP posted to a healthcare provider’s website need to be replaced with an updated NPP when a material change to the NPP goes into effect?

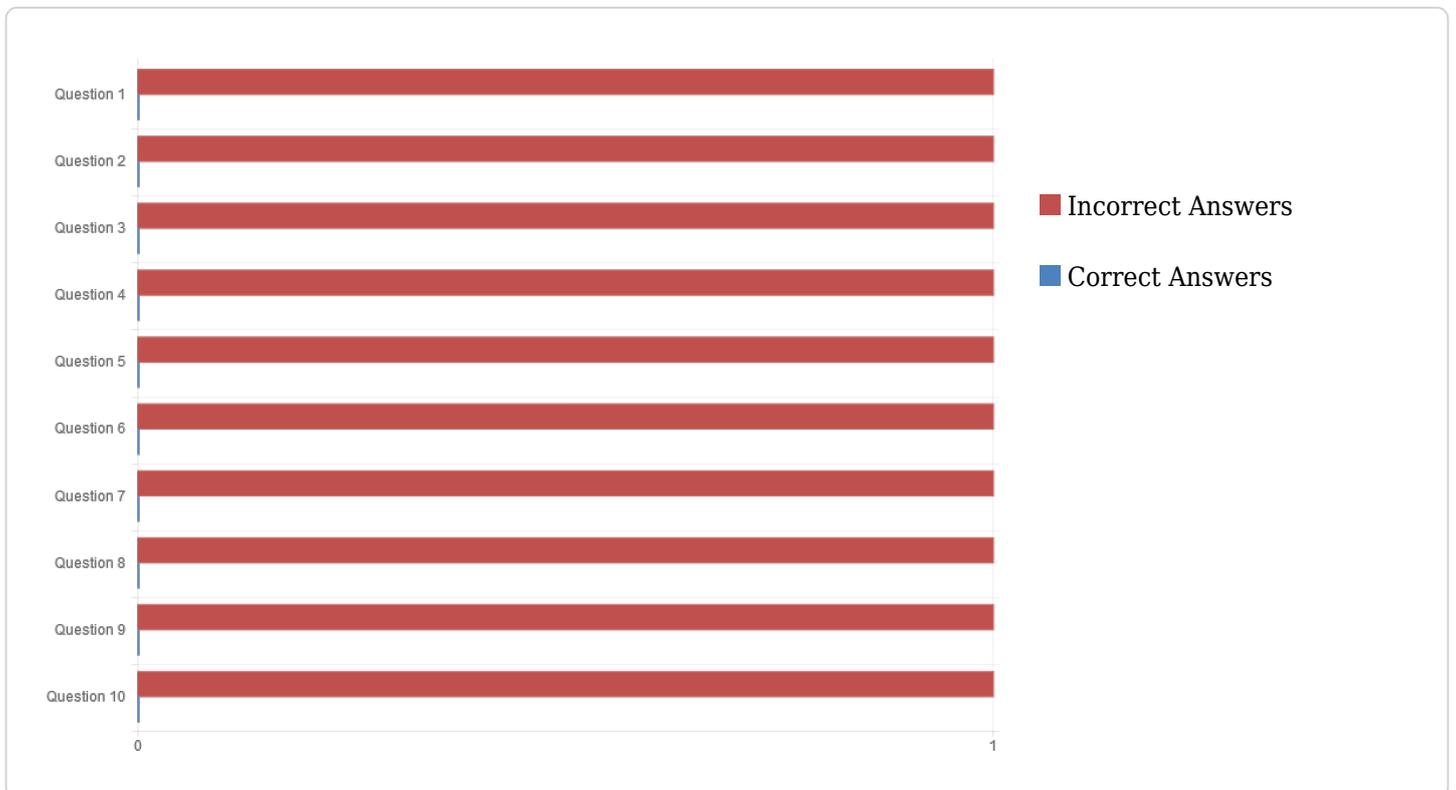
**Ans:** By the effective date of the material change to the NPP.

9) Which of the following are HIPAA-compliant practices for sign-in sheets?

**Ans:** Both A and B

10) If the provider is part of an OHCA, which of the following is in compliance with HIPAA?

**Ans:** All of the above.



## Training Results

Name	Date Completed	Score	Pass/Fail	Actions
Pabal Employee		0%	N/A	
1 entries found				